

November 20, 2012

The meeting of the McCook County Commission was called to order in their Meeting Room by Chairman Sheldon Butzke. Members present: Ralph Dybdahl, Marc Dick, Bill Smith. Member absent: Ron Scharffenberg.

Chairman Butzke led the Pledge of Allegiance.

Chairman Butzke called for approval of the Agenda. Motion made by Dick to approve the Agenda. Second Smith and motion carried.

The minutes from the November 8<sup>th</sup> meeting were sent to Board members for review prior to publication. Chairman Butzke called for a motion approving same. Motion made by Smith to approve the minutes for publication. Second Dybdahl and motion carried.

Laurie Schwans, Register of Deeds, Carol Lauer, Treasurer, Mark Norris, Sheriff, joined the meeting. Mic Kreutzfeldt, Hwy Supt, and Auditor Sherman were present. Schwans asked if the Board would consider closing the Courthouse & Hwy Dept Offices all day on Christmas Eve Day, instead of ½ day as noted in the Personnel Policies. Motion made by Dybdahl to close the offices all day Christmas Eve Day and Christmas Day. Second Dick and motion carried.

Mic Kreutzfeldt, Hwy Supt, met with the Commission. A letter from DENR to Goldenview Colony was reviewed. The letter asks the Colony to contact the County Hwy Supt to determine if the county requires an application for Permit to Occupy Right-of-Way for manure pumping. McCook County does. The information will be filed with Zoning Administrator Hofer. Kreutzfeldt reported that bridge inspections are complete and asked if the Board would like Clark Engineering to do a presentation of the findings

as they did last inspection cycle. Yes. Kreutzfeldt noted that bridge #44-006-170 (Emery Bridge) was opened last week and with gravel surfacing through winter months. Motion made by Dick to set 9:30 a.m., Friday, January 18, 2013, as time for bid letting to receive bids for 10.58 miles of asphalt concrete mill and overlay (21A project). Second Smith and motion carried. Dept of Transportation sent a letter regarding STP Federal Hwy Funding. The SD DOT will again offer to counties and class 1 cities the ability to exchange their federal Surface Transportation Program (STP) allocation funds for state funds. This will be discussed at a future meeting.

Motion made by Dick to convene as Drainage Commission. Second Smith and motion carried.

Mic Kreutzfeldt, Drainage Administrator, noted that Tom & Ron Stofferahn have requested a hearing for Permit D12-093, legal description NE4 Section 24-102-53, due to lack of downstream acceptance signatures. Motion made by Dick to set 9:30 a.m., December 18<sup>th</sup>, as time for drainage hearing. Second Dybdahl and motion carried.

Discussion was held regarding Permit #12-082, applicant Kevin Peterson. A hearing is scheduled for December 4<sup>th</sup> but the tiler, Mike Pearson, has already completed the tiling project. The hearing is cancelled due to work being done prior to the hearing. Auditor Sherman is to contact States Attorney Gerlach and Mike Fink, States Attorney Elect, requesting that they attend the December 4<sup>th</sup> meeting to discuss not approving permits if the contractor, who has history of violating the Drainage Ordinance, is being used. The contractor signs the application stating that no work will begin until a valid permit is in place.

Mic Kreutzfeldt, Drainage Administrator, presented drainage permit applications, noting that downstream landowner signatures were obtained and he has signed off on them:

D12-018	Mark Meyers	SE4 Ex Tract 1 of Gordon's Add in S2SE4 8-103-53 & NE4SW4 8-103-53
D12-019	Mark Meyers	NE4SW4 4-103-53
D12-052	Daniel Miles	NW4 Ex Tract 1 Katzer's Add 13-103-53
D12-081	Kevin Peterson	NE4 6-104-54
D12-084	Laurel Anderson	NW4 11-104-54
D12-090	Jerry Blindert	SE4SE4NE4 9-103-55
D12-091	Paul Smith	NE4 26-103-53

The Board reconvened as Board of County Commissioners.

Auditor Sherman, Mariann Oyen, Benefits Specialist, and the Commission reviewed Care of Poor cases. One Notice of Hospitalization was received from Avera McKennan Hospital. Sherman noted that she will be pursuing a wage garnishment against an individual who refuses to cooperate with the Auditor's Office.

Mark Norris, Sheriff, met with the Commission to discuss purchase of a law enforcement vehicle for 2013. Norris stated that he would like to purchase from State Bid package; \$26,500 for a Ford Utility. Norris has talked with Mike McCormick, McCormick Motors Ford, and he indicated that he can work with the State information. The Commission gave Norris approval to purchase from the State Bid.

Auditor Sherman presented a letter from Correctional Risk Services to the Commission. This company helps counties save money on inmate medical expenses. Sherman and Sheriff Norris noted that there is not a large issue with medical claims for inmates. At this time, the county will continue to work with the providers to pay down claims that are incurred.

The October Financial Statement of the Hanson-McCook Regional Library was noted and filed.

The October Law Enforcement Reports were noted and filed.

Motion made by Dick to authorize Chairman Butzke to sign 2 original Contracts for E-911 Services, for 2013, with the City of Mitchell (Mitchell Police Dept). McCook County will pay \$6.00 per capita based on 2010 Census population 5618; \$8427.00 quarterly (same as 2012). Second Smith and motion carried.

Motion made by to convene as Planning Commission. Second Dick and motion carried.

Tracy Hofer, Zoning Administrator, presented a plat for approval. Motion made by Smith to approve Plat of Tract 1A of Forsch Addition in the Southeast Quarter of Section 36, Township 102 North, Range 56 West of the 5<sup>TH</sup> Principal Meridian, McCook County, South Dakota. Second Dybdahl and motion carried.

The Board reconvened as Board of County Commissioners.

Motion made by Smith, second by Dick, and carried, to pay claims: GENERAL FUND: Salary by Department: Bi-Weekly: 10/14/12: Commissioners 1269.25, travel expense, 14.80; Auditor 2503.81; Treasurer 2874.83; States Attorney 2280.80; Custodian 1023.65; Director of Equalization 2920.59; Register of Deeds 2486.65; Sheriff 5424.84; Contracted Law Enforcement 3684.61; Care of Poor 115.38; Community Health Nurse Secretary 1083.92; Weed Dept 315.38; Drainage 307.69; Planning & Zoning 192.31. Director of IRS, county share of FICA 1470.10, Medicare 343.81; SD Retirement System, county share of retirement contribution 1640.60; Wellmark Blue Cross/Blue Shield, county share of health insurance contribution 5469.67. Grand Jury fees &

mileage, 460.68; SD Remittance Center, lab services, 140.00, 2<sup>nd</sup> ½ appropriation  
Predatory Animal Control Fund 1857.65; Juvenile Case 12-17, witness fee & mileage,  
57.00; A & B Business, monthly copier contract, 27.51; Access Elevator & Lifts, lift  
repair, 323.00; Avera Medical Group, employment physical, 178.00; Avera Queen of  
Peace Health Services, services-drawing blood, 252.00; Brown & Saenger, judging team  
shirts, 126.98; Card Service Center, law enforcement auto fuel & travel expenses, 186.83;  
CHS Credit Card, law enforcement auto fuel, 602.01; CNA Surety, 2 year bond premium,  
531.68; Irvin Dykstra, weed meetings & expenses, 87.20; Federal High Risk Pool, care of  
poor-health insurance premium, 689.00; Lyle Hetland, weed meetings & expenses, 97.93;  
Inter-Lakes Community Action, November CSW funds, 582.59; Iron Wheel Sales &  
Service, sidewalk heat materials, 1022.30; Carol Johnson, court reporting, 30.60; Matt  
Parrott, payroll laser forms, 78.31; MidAmerican Energy, utilities, 404.74; Noll  
Collection Service, lien collection fee, 62.72; Peterson Repair, '02 Tahoe tires & repairs,  
844.58; Swift Air, sidewalk heat work, 1151.50, snow melt system labor & parts,  
4437.61; Verizon Wireless, cell phone service, 81.12.

COUNTY ROAD & BRIDGE FUND: Bi-Weekly: 11/11/12: Hwy Dept  
16010.32; Director of IRS, county share of FICA 893.97, Medicare 209.08; SD  
Retirement System, county share of retirement contribution 960.65; Wellmark Blue  
Cross/Blue Shield, county share of health insurance contribution 2426.56. CNA Surety,  
2 year bond premium, 5.28; D & C Framing & Matting, map framing, 50.00; Fleetpride,  
parts, 75.72; Industrial Designz, vehicle decals, 560.00; Lanair Heaters & Boilers, waste  
oil heater parts, 193.54; MidAmerican Energy, utilities, 36.45; Northwestern Energy,

utilities, 10.00; Servall Towel & Linen, towel & mat rental, 63.91; Sheehan Mack Sales & Equipment, parts, 385.02; Verizon Wireless, cell phone service, 95.86.

911 EMERGENCY FUND: CenturyLink, 911 telephone service, 302.45; James Loomer, tower rent, 450.00; Brad Stiefvater, October expenses, 44.03.

EMERGENCY & DISASTER SERVICES FUND: Bi-Weekly Salary: 11/11/12: EDS Director 1144.15; Director of IRS, county share of FICA, 63.00, Medicare, 14.73; SD Retirement System, county share of retirement contribution, 68.65; Wellmark Blue Cross/Blue Shield, county share of health insurance contribution, 206.93. Brad Stiefvater, October expenses, 326.08.

24/7 SOBRIETY FUND: Bi-Weekly Salary: 11/11/12: Sheriff Secretary/Dispatcher 96.15; Director of IRS, county share of FICA 5.56, Medicare 1.30; SD Retirement System, county share of retirement contribution 5.77; Wellmark BCBS, county share of health insurance contribution, 26.47.

Motion made by Dick, second Dybdahl, and carried, to adopt the following resolution:

#### RESOLUTION 2012-05

Whereas, insufficient appropriations were made in the 2012 budgets for Government Building, Planning & Zoning and 24/7 to discharge just obligations of said appropriations;

Whereas, SDCL 7-21-32.2 provides that transfers may be made by Resolution of the Board from the Contingency appropriation established pursuant to SDCL 7-21-6.1 to other appropriations;

Therefore be it resolved that appropriation of \$10,800.00 be transferred from Contingency as follows: Government Building \$10,000.00; Planning & Zoning \$500.00; and 24/7 \$300.00.

Dated this 20<sup>th</sup> day of November, 2012.

Sheldon  
Butzke \_\_\_\_\_  
\_\_\_\_\_  
Chairman, McCook  
County Commission

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County

Motion made by Dick to approve a \$75,000.00 Cash Transfer from General Fund  
to Co Rd & Bridge Fund. Second Dybdahl and motion carried.

Motion made by to adopt resolution

The meeting adjourned subject to call.

Dated this 20<sup>th</sup> day of November, 2012.

Sheldon  
Butzke \_\_\_\_\_  
\_\_\_\_\_  
County Commission Chairman, McCook

ATTEST:

Geralyn Sherman \_\_\_\_\_  
Auditor, McCook County